



# Peninsula Metropolitan Park District

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## STUDY SESSION MINUTES

Tuesday, February 18, 2020, 6:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St. Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:00 pm

**Commissioners Present:**

Maryellen (Missy) Hill  
Kurt Grimmer  
Steve Nixon  
Amanda Babich (Arrived at 6:05 pm)  
Laurel Kingsbury

**Staff:**

Doug Nelson  
Elaine Sorensen  
Eric Guenther  
Kelly Darling  
Stacie Snuffin

**ITEM 1 Approval of Agenda**

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 4-0 vote.

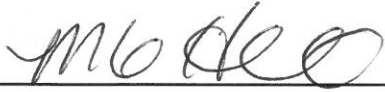
**ITEM 2 Board Discussion**

**2.a Strategic Plan Discussion**

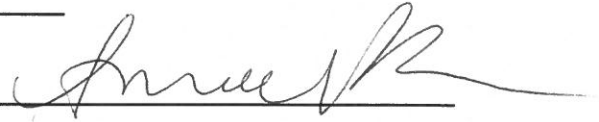
Executive Doug Nelson discussed resources and tools to evaluate PenMet events and how they fit within the PenMet Mission. He asked for recommendations for the content to be included on PenMet Park Dashboard and plans for future events prior to the budget process. Special Events Coordinator, Kelly Darling, explained the process of deciding what type of events, the need in the community for different types of events, and the budget process for these events. Commissioner Nixon and Babich discussed the budgetary impact and factors of reoccurring events and if they are being adequately budgeted for. This includes the conditions of PenMet Parks, parking, staff time, and overall costs. Commissioner Grimmer asked that PenMet provide a dashboard as to what the different types of events look like from a budget perspective. President Hill, Commissioner Babich, and Executive Director Nelson spoke about the yearlong events calendar. President Hill suggested that items included in the Pros Plan should be combined with the Strategic Plan. Nelson and the Board further discussed the dashboard and the evaluation process for events. The Board and Staff discussed suggestions for additional events to consider in the future and having events that include PenMet Trails. President Hill recommended that one Study Session a month will always be focused on the Community Recreation Center.

**ITEM 3      Adjournment** Commissioner Hill adjourned the meeting at 6:55 pm

**APPROVED BY THE BOARD ON:** \_\_\_\_\_

  
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**President**

  
\_\_\_\_\_

**Clerk**

Submitted by *Stacie Snuffin*